

PRIVACY POLICY

In compliance with art. 13 D.Lgs. 30.6.2003 n. 196 and art. 13 Regolamento UE n. 2016/679 (GDPR) this Privacy Notice explains what personal data is collected by BITS, for what purposes, how it is processed, and how we keep it secure.

1. THE DATA CONTROLLER

The Data Controller is **BITS - Società Italiana di Bioinformatica**, registered office in Viale G. Mazzini, 114/B - 00195 Roma.

2. DATA PROCESSOR

Processor means a natural or legal person, public authority, agency or other body which processes personal data on behalf of the controller.

In order to carry out our activities, BITS appointed NoEntries di Paolo De Riso as *BITS Data Processor*.

3. WHAT PERSONAL DATA DO WE COLLECT AND PROCESS ABOUT YOU?

We collect information that you give to us to manage your membership, for example:

- *identity data* such as first name, last name, date of birth, fiscal code, gender, nationality, username or similar identifier, institutional position and title; scientific interests;
- *contact data* such as work or billing address, delivery address, email address and telephone numbers.

4. HOW DO WE COLLECT THIS PERSONAL DATA?

We collect only personal data that you provide to us, for example by filling in forms on our website (www.bioinformatics.it) or on our meetings website. This personal data would relate to applications for membership, registrations to BITS meetings.

5. FOR WHAT PURPOSES DO WE COLLECT AND USE YOUR PERSONAL DATA?

The main purposes for which we collect and process information are to carry out BITS's activities and for administration purposes.

In particular, **we collect and process your data:**

- to manage your application for membership of the association
- to manage your application for a registration to an BITS meeting
- to administer your membership or your registration to BITS Meeting (*payments for membership fees or meeting registration fees*)
- to notify you of events that the association is organizing for members
- to send periodic emails (*the email address you provide when applying for membership, may be used to send you information and updates pertaining to your membership*)
- to provide you with our newsletter
- to create a BITS Member Directory
- to enable compliance with statutory and legal obligations
- to fulfill fiscal and tax obligations

We will not process your personal data:

- to conduct market research
- to pass it to a third party
- to sell it to a third party

6. HOW WE PROCESS AND STORE YOUR DATA

We keep your details secure and we will ensure that we only keep your details for as long as you are a member of BITS. Any personal data which is no longer required for its original purpose will be securely removed from our records unless it is required to keep such data due to our legitimate interest or fiscal purposes.

We maintain appropriate administrative, technical and physical safeguards to protect the personal data in our possession from accidental, unauthorized or unlawful destruction, loss, alteration, disclosure, access or use, and all other unlawful forms of processing.

7. HOW WE SHARE YOUR PERSONAL DATA

We will not share your personal data with a third party except when it is necessary to be able to fulfil our obligations.

We will share your personal data only with person who works within BITS activities (BITS Secretary, BITS Treasurer, BITS steering committee, members or collaborators such as BITS Webmaster).

8. HOW LONG WE WILL KEEP YOUR DATA?

We will store your personal data as long as you are an BITS member and for the necessary period necessary to be able to fulfil our fiscal obligations (10 years).

9. INFORMATION WE COLLECT WHEN VISITING OUR WEBSITE

We do not collect personal information from the visitors on our site.

10. WHAT ARE YOUR RIGHTS?

The GDPR provides you with a number of rights in relation to your personal data. These include rights to the rectification or erasure of your personal data, and to restrict or object to its processing.

- Rectification

If you find that any of the personal data that we hold about you is inaccurate, incomplete or contains errors, please notify us in writing and we shall undertake to make the appropriate corrections at the earliest opportunity.

- Erasure

Should you wish to have some or all of your personal data erased, we will endeavor to do so although THE ERASURE OF YOUR PERSONAL DATA COULD RESULT IN AN INABILITY TO PROVIDE YOU WITH SOME OR ALL BITS ACTIVITIES/SERVICE.

- Unsubscribing

If at any time you would like to unsubscribe from receiving future emails from us, please contact: segretario@bioinfomatics.it

HOWEVER doing so will result in NOT being notified of the following:

- Important information regarding your membership
- Important news relating BITS meeting, activities and services
- Newsletter

- Restriction or Objection

If you wish to object to or restrict how your personal data is processed by us, you can do so by writing to us. Please see our contact details below. Please be aware that such requests could result in an inability to provide you with some or all of our services.